



GREAT ORMOND STREET
HOSPITAL CHARITY

Setting up your TeamGOSH Fund on JustGiving

This guide will help you set up your TeamGOSH Fund so that your family and friends can also fundraise through your JustGiving page. The easiest way to set up your TeamGOSH Fund is by using our [online form](#), however if you wish to set up directly on JustGiving please follow the instructions below

Setting up your team page

You will need to have an active fundraising page before you can create your TeamGOSH Fund team page.

1. View your fundraising page and select the 'Create a team' option. Click 'Get Started' to move onto the next step.
2. Set the team's fundraising target by typing in a custom amount, choosing a suggested amount, or you can choose to have no target. Click 'Next' once you are happy with the target amount selected.
3. Provide the TeamGOSH Fund name, the story behind your TeamGOSH Fund and a team page URL. An AI-powered Story Enhancer is available to help you craft your page story. You can make further edits to your name and story after your team page is live.
4. You can upload your own cover photo, insert a video (embedded from YouTube) or a livestream link.
5. Confirm your TeamGOSH Fund name and your target and you will be ready to go! Click 'Create team' to publish your page.
6. Your TeamGOSH page is now live!

Set up your joining option

There are two options for setting up your TeamGOSH Fund so that your family and friends can join:

- Allowing public joining, so that anyone can fundraise.
- Allowing joining by invite only so that only those you choose can fundraise.

Firstly, you need to ensure that your TeamGOSH Fund JustGiving page is set up for the option you wish:

1. Log into JustGiving and navigate to your TeamGOSH Fund .
2. At the top of the page, click 'Edit page'
3. In the top toolbar choose 'Members'
4. Choose your preferred option 'Anyone can join' or 'Invite only'.

This will automatically save, you do not need to click anything else.

Joining if you have chosen 'Anyone can join'

Provide the link to your TeamGOSH Fund to your family and friends. They can then set up or link their own fundraising on their own by following these instructions:

1. Log into JustGiving and use the link provided to navigate to the TeamGOSH Fund
2. On the main page, click 'Join team' / 'Join fundraisers'
3. Under 'How would you like to join' choose to connect an existing fundraising page or set up a new fundraiser.
4. If you choose to connect an existing page, a list of your pages will be displayed. Choose the correct page and choose 'Link personal page'
5. If you choose to create a new fundraising page, follow the steps to set up your new page.

Joining if you have chosen 'Invite only'

1. Under the 'Members' section where you chose your sharing option, click 'Invite members'
2. Choose how you would like to invite members (WhatsApp, Email etc), or simply copy the link

Once your friend or family member has the link, they can then set up or link their own fundraising page on their own by following these instructions:

1. Use the link provided to navigate to the TeamGOSH Fund. Choose 'Join team' in the pop up box.
2. Log in or set up a JustGiving account.
3. Under 'How would you like to join' choose to connect an existing fundraising page or set up a new fundraiser.
4. If you choose to connect an existing page, a list of your pages will be displayed. Choose the correct page and choose 'Link personal page'
5. If you choose to create a new fundraising page, follow the steps to set up your new page.

